

TAB

SECRET
(When Filled In)

STAFFING COMPLEMENT CHANGE NOTICE CODING SHEET

F A A I T E M S	1.		2.										3.				4.		5.					
	IDENTIFICATION		CONTROL NO.										EFFECTIVE DATE				HDQTRS.		TYPE OF CHANGE					
	P-POSITION S-SPECIAL H-HEADER		OFFICE CODE		DIVISION CODE		SEQUENCE NO.						MO.		DAY		YEAR		1-DEPT 2-US FLD 3-FRGN		6-REORGAN. 8-RETAIN CONT. NO.		7-DELETE CDNT. ND. 9-NEW CONT. NO.	
H E A D E R I N F O	6.		7.																					
	TYPE OF HEADER		ORGANIZATIONAL UNIT																					
D I S P O S I T I O N I N F O	7. CONTINUED																		8.					
	ORGANIZATIONAL UNIT																		TOTALS (Manual)					
D I S P O S I T I O N I N F O	9.														10.				11.					
	POSITION TITLE														SCHEDULE				OCCUPATIONAL SERIES					
D I S P O S I T I O N I N F O	12.		13.		14.		15.		16.		17.													
	GRADE		SG OR OO		PLANNED INCUMBENCY		POSITION (Slot) ND.		CURRENT AUTHORIZATION		SD													

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